



OFFICE OF THE
INFORMATION &
PRIVACY COMMISSIONER
FOR BRITISH COLUMBIA

Job Posting:

Adjudicator Band 3

(Salary range: \$77,700.20-\$110,000.05)

As a member of the adjudication team, the position performs an adjudicative function. As the Commissioner's delegate, the Adjudicator exercises considerable decision-making authority and is responsible for deciding inquiries and issuing written orders under the *Freedom of Information and Protection of Privacy Act* (FIPPA) and the *Personal Information Protection Act* (PIPA). The Adjudicator also makes preliminary decisions about substantive and procedural matters pertaining to inquiries.

The Adjudicator must exercise independent judgment and decide each case on its merits by considering the evidence and applicable legislation and legal principles (notably administrative law principles). The inquiries often involve a high volume of detail with complex and controversial evidentiary and legal issues, and the Adjudicator's reasons should be able to withstand scrutiny on judicial review by the Supreme Court of British Columbia.

The Adjudicator works closely with other members of the adjudication team and OIPC staff in the development and implementation of policies and procedures to ensure consistency, fairness, and efficiency in the conduct and administration of inquiries under FIPPA and PIPA.

We are striving to build a diverse team to represent the population we serve and to better meet the needs of our citizens. We encourage applications from Indigenous, Black or racialized persons, women, people with diverse gender identities or expressions, and/or people with disabilities.

Qualifications:

Education and Experience

This opportunity may be of interest to those individuals who possess the following required qualifications:

- Law degree from a recognized post-secondary institution, preferably in Canada, OR a university degree plus a minimum of three (3) years of experience applying FIPPA and/or PIPA.
- Adjudicative experience and/or applied knowledge of administrative law, specifically the principles of procedural fairness;
- Experience communicating legal analysis and reasoning in writing.

Preference may be given to applicants with:

- Experience interpreting and applying legislation, regulations and common law to varied and often complex situations in order to properly and defensibly exercise delegated decision-making authority.

Complete qualifications, including competencies, are outlined in the job profile which can be found linked at the bottom of this page.

This posting is for one permanent, full-time position. An eligibility list for similar temporary or permanent future opportunities may be established. Temporary positions may become full or part-time, permanent status. This position is excluded from union membership. Occasional travel may be required.

Over time through performance based in-range movement, the successful candidate in this competition will have the opportunity to reach the maximum of their position's salary band. The starting salary for this position is anticipated to be approximately \$85,775.17 and will be determined with consideration of the successful candidate's relevant education and experience.

This position is currently based in our office located in Victoria, BC with the potential for telework options available.

The Office of the Information and Privacy Commissioner has introduced requirements for employees regarding vaccination against COVID-19. Among other possible measures, proof of vaccination will be required of OIPC staff by January 31, 2022, or by their start date if it's before January 31, 2022. It is a term of acceptance of employment that you agree to comply with all vaccination requirements that apply to employees of the Office. More information about the vaccination policy in the BC Public Service can be found at: https://www2.gov.bc.ca/assets/gov/careers/about-the-bc-public-service/covid19_vaccination_faqs.pdf

How to Apply:

Your application package must be submitted by email to: Recruitment@oipc.bc.ca, quoting the competition number 82681 in the subject line.

To apply for this position, you must submit a complete application package, which includes:

- 1) Your resume
- 2) A completed job qualifications grid

Your application package must clearly demonstrate how your education and experience meet the position requirements. You must identify which positions you are relying upon to meet the criteria of relevant experience and how the position meets that criteria. In describing your education and experience, please pay particular attention to the position description, including the competencies and selection criteria. Applications must be received by email no later than **12:00 pm PST (noon) on Monday, December 20, 2021**. Incomplete packages or submissions that are not received by the closing date and time will not be considered or acknowledged.

Your resume and job qualifications grid may be evaluated as part of the screening process with respect to the position requirement to be able to communicate in writing in an effective manner. Candidates may be asked to complete a written assignment as part of the selection process.

Applicants who identify as Indigenous may choose to seek assistance with their application by accessing the [Indigenous Applicant Advisory Service](#) available through the BC Public Service.

If you have questions related to the competition process, please contact the HR team at Recruitment@oipc.bc.ca, quoting the competition number in the subject line.

Competition Number: 82681

Closing date: 12:00 PST (noon), Monday, December 20, 2021

Information and Privacy Commissioner for BC
Promoting and protecting the information and privacy rights of British Columbians.
<http://www.oipc.bc.ca/>