



**F10-04-MS                      Clarification Confirms Completeness of Building  
Project Records**

A developer asked us to review a municipality's response to his request for records relating to a building project in which he had an interest. He told us the records did not contain all the information he expected would be relevant to his request.

We reviewed the records and found little severing. When the developer clarified the type of information he thought was missing, we confirmed that the records already contained what he was looking for. What was required was a more detailed reading than he had initially undertaken. The municipality communicated directly with the developer in order to further clarify the contents of the records.

The developer said he would consider the matter resolved if he received two pieces of information: a complete copy of a building permit and a confirmation of a certain cost calculation. The copy of the permit provided to him did not include the information that would usually be set out on this form. The municipality explained that the permit had been created, in exceptional circumstances, after the project was completed and therefore did not contain the usual information. We reminded the applicant that correspondence earlier released to him explained that this had taken place.

With regard to the cost calculation, the separate figures provided in the records did not tally exactly with the final total. The municipality checked for more records without success. The applicant was satisfied on this point when the municipality confirmed the nature of the separate costs and clarified that the records indicated that the final calculation had been provided by an employee of the applicant.